

HOW TO PASS THE THEORETICAL EXAMINATION

Theoretical knowledge is assessed after completion of the required training. Pilots take the relevant examinations for PPL, CPL, ATPL and MPL licences and for the IR rating.

Before the examination - Complete the theoretical training course at an ATO. - Obtain an ATO recommendation. For flight crew members, it is valid for 12 months. - Ensure that the qualification requirements are met and that you hold a valid medical certificate of the appropriate class.	Which application form to use - Use the AAK form “Application for Admission to Qualification (Theoretical) Examinations”. - The form and completion instructions are available on the AAK website: “Division of Examination Activities → Aircraft flight crew members”.
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How to complete the application

1	Candidate details Enter your full name, date of birth, IIN, telephone number, e-mail and licence number, if already held.
2	Purpose of the examination Tick PPL / CPL / ATPL / IR and specify the aircraft category and examination subject.
3	Attempt Tick the 1st, 2nd or 3rd attempt and enter the date of the previous attempt, if applicable.
4	Confirmation Sign and date the “Candidate Declaration”. The examiner completes the remaining admission sections and the registration card.

How the examination is conducted

- Before the examination, the examiner gives a briefing covering the subjects, number of questions, allotted time, pass mark, retake procedure and appeal procedure. Briefing time is not included in the examination time.
- Audio and video recording is used in the examination room. Phones and other electronic devices must be switched off. Talking, exchanging materials, using paper or electronic sources and leaving the room are prohibited.
- When the allotted time expires, the test ends automatically. Correct answers are calculated by the computer system.

75 % minimum correct answers	18 months to pass all subjects	10 working days before reassessment after a result below 75 %	3 attempts after 3 unsuccessful attempts - additional ATO training
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Result and validity period The assessment result is provided to the candidate within 2 working days. After successful completion of the theoretical knowledge assessment, a certificate is issued: PPL/LAPL/ULAPL - 24 months; CPL and IR - 36 months; ATPL - 7 years in accordance with paragraph 56 of Rules No. 517.
If examination rules are violated If hints, unauthorised materials, electronic devices or other prohibited means are used, the examiner terminates the examination and annuls the result. In such a case, reassessment may be taken no earlier than 12 months later.

If you disagree with the result: an appeal must be submitted to AAK using the form in Annex 14 to Rules No. 517 no later than 3 working days from receipt of the result; the commission considers it within 15 working days, and an extract from the decision is issued within 2 working days after registration of the minutes.