

HOW TO COMPLETE THE SKILL TEST

A Skill Test is a practical skills check for the issue of a licence or endorsement of a rating. A candidate is admitted after completing practical training and successfully passing the theoretical knowledge assessment.

Before the test - Complete the practical training; training tasks must be signed by the instructor. - Prepare your pilot logbook and documents confirming the required experience. - Successfully complete the theoretical knowledge assessment and obtain the relevant certificate.	Where to find an examiner - On the AAK website: “Division of Examination Activities → Aircraft flight crew members”. - The list shows the examiner's full name, authorisations, validity period, ratings / aircraft type and e-mail address.
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Procedure

1	Contact a designated examiner Select an examiner whose authorisations correspond to your aircraft category/type and the purpose of the Skill Test, and contact the examiner by e-mail.		
2	Submit an application Rules No. 517 provide for an application in free form; no mandatory template is established. State your full name, contact details, purpose of the test, licence/rating, aircraft category/type and preferred period.		
3	Agree the date and place The examiner determines the date, time and place. The test is conducted on an aircraft or FSTD, depending on the applicable qualification.		
4	Attend the briefing and complete the Skill Test The examiner explains the procedure and assessment criteria; the test is conducted by one examiner. Oral questions may be asked where required.		
5	Receive the result and report A qualification assessment report is completed following the test. For an application for licence issue, the forms under Order No. 750, Annexes 4 / 5 / 6, are used.		
Designated examiner conducts the Skill Test	1 year result remains valid	180 days period from the Skill Test date to the date of application for licence issue	3 unsuccessful attempts after the third attempt - ATO training before another Skill Test

What is important after the test

If the Skill Test is not passed	A repeat practical test is conducted without retaking the theoretical examination. After 3 unsuccessful attempts, ATO training is required before the next test.
If you disagree with the result	An appeal must be submitted to AAK using Annex 14 to Rules No. 517 within 3 working days; the commission considers it within 15 working days, and an extract is issued within 2 working days after registration of the minutes.
Where to find the requirements for your licence	AAK website: “Aviation personnel licensing → Licence issuance → PPL / CPL / MPL / ATPL”. Regulatory basis: Orders No. 517, No. 750, No. 362 and No. 764.